

Privacy & Cookie Policy

We take our obligations concerning data protection seriously. We are providing this notice, so you have information about how we collect and process your personal data on our website. We ask you to please read this Privacy Notice as it has important information you need to know.

What information do we collect and process?

We may collect from you, necessary personal data. The lawful bases for collecting this data are:

- Public Task (performing official functions as required by the Parish Council)
- Legal obligation (such complying with the law, maintaining official records, and maintaining transparency)
- Consent (such as subscribing to a newsletter, using non-essential cookies, or publishing photos of individuals on this website)

“Personal Data” is information about you which, either on its own or when connected with other data, allows us to identify you as an individual customer to provide you with our services. The personal data we hold may include the following:

- Information about your computer and about your visits to and use of this website, such as your IP address, geographical location, browser type, referral source, length of visit and number of page views
- Information that you provide to us for the purpose of making enquiries
- Any other information that you choose to send to us

Personal data will be collected from you on this website. You are under no obligation to provide us with your personal data, but not providing certain data could prevent us from serving you.

Cookie Policy

We use cookies on this website. A cookie is a text file sent by a web server to a web browser and stored by the browser. The text file is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We may send a cookie, which may be stored by your browser on your computer’s hard drive. We may use the information we obtain from the cookie in the administration of this website, to improve the website’s usability and for marketing purposes. We may also use that information to recognise your computer when you visit our website, and to personalise our website for you.

Most browsers allow you to refuse to accept cookies. (For example, in Internet Explorer you can refuse all cookies by clicking ‘Tools’, ‘Internet Options’, ‘Privacy’, and selecting ‘Block all cookies’ using the sliding selector.) However, this will have a negative impact upon the usability of many websites, including this one.

Why do we need your personal data?

Personal data submitted on this website will be used for the purposes specified in this privacy policy or in relevant parts of the website. We may use your personal information to:

- Administer the website
- Improve your browsing experience by personalising the website
- Enable your use of the services available on the website
- Send you general (non-marketing) commercial communications
- Send you email notifications which you have specifically requested

- Provide third parties with statistical information about our users – but this information will not be used to identify any individual user
- Deal with enquiries and complaints made by or about you relating to the website

We will not without your express consent provide your personal information to any third parties for the purpose of direct marketing. This list is not exhaustive and may be updated from time to time. We do not ‘trade’ in your personal data and will not sell or rent your details.

Who will your personal data be shared with?

We will share your personal data with:

- Internal officers, i.e. Parish Councillors and Clerk
- Authorised third-party service providers such as IT and website support, who may have access to maintain this website

Some personal data, such as public comments on planning applications, may be published directly on this website, making it publicly available (public disclosure).

Your personal information will not be transferred to, stored or otherwise processed outside the UK.

Other Disclosures

In addition to the disclosures reasonably necessary for the purposes identified elsewhere in this privacy policy, we may disclose information about you:

- To the extent that we are required to do so by law
- In connection with any legal proceedings or prospective legal proceedings
- In order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk)

Security of your Personal Data

We will take all reasonable care and precautions to prevent the loss, misuse, unauthorised access or disclosure, alteration or destruction of your personal information.

Access control will be implemented for this website for authorised officers or third-party service providers (for website support and maintenance).

We will store all the personal information you provide on our secure server. Data transferred between website users and the server, through this website, will be encrypted using SSL certificates. It is noted that data transmission over the Internet is inherently insecure, and we cannot guarantee the security of data sent over the Internet.

Policy Amendments

We may update this privacy policy from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes. We may also notify you of changes to our privacy policy by email.

Your Rights

You may instruct us to provide you with any personal information we hold about you.

You may instruct us not to process your personal data for marketing purposes by contacting us at any time. In practice, you will usually either expressly agree in advance to our use of your personal data for marketing purposes, or we will provide you with an opportunity to remove the use of your personal data for marketing purposes.

What rights do you have to amend personal data?

You have the right to review the personal data held by us and have inaccurate information about you corrected. To understand more about our data processing activities or to request access to your personal information, please contact us.

How long do we keep your personal data?

We may keep your details on record for as long as it is necessary to meet record keeping requirements.