**WEDNESDAY 11th MAY 2022**

The Annual Parish meeting of the Haile and Wilton Parish Council was held on Wednesday 11th May 2022, in Haile Village Hall 7.00 pm.

**PRESENT** Gordon Smith

 Eva Watson-Graham

 Jane Ward

**APOLOGIES** Dave Riley – A valid reason was given

# CHAIR’S REPORT

Gordon gave a brief report for the past 12 months. During Covid 19, there was little to report and few decisions to be made, but Gordon thanked the members for coping in the difficult times. Gordon was sorry to see Paul leave the committee, but was delighted that Jane has now joined.

Gordon felt let down by the Lengthsman Scheme, and it was agreed that if we are to continue with it, we need a better service.

It was felt a good idea to trial the bi-monthly meetings due to the decline in the number of councillors, and the seeming reduction of paperwork. This will be reviewed if the situation changes.

# APPOINTMENT OF OFFICERS/DECLARATION

Gordon was elected as chair, and a copy of the “Declaration of Office” form was signed.

# MEMBER’S INTERESTS

There were no changes to the member’s interests forms held at CBC.

# INSURANCE

It was agreed to renew the insurance with Zurich Municipal. The premium of £283.53 covers public and employer’s liability. There has been no increase for the last three years in premium.

# CALC MEMBERSHIP FEES

It was agreed to renew the membership with CALC at a cost of £163.09 (an increase of £8.61 on last years fee).

# HIRE OF VILLAGE HALL

An invoice was received for hall bookings from Sept – November 2021 for £33.75. It was agreed to request an invoice for the financial year.

**VILLAGE HALL CONTRIBUTIONS**

It was agreed to delay this contribution until events have been firmed up in the diary.

# GRASS CUTTING

It was agreed to make a contribution of £300 towards the grass cutting at the church.

# AUDIT

The completed accounts were presented and agreed. The council accepted: -

Section 1 – Accounting statements 2021/22

Section 2 – Annual governance statement 2021/22 (Yes was answered to all questions with the exception of No 9 which was N/A)

Explanatory notes and bank reconciliation were also agreed.

# CLERK’S SALARY & EXPENSES

NALC have reviewed the pay rates so the SCP23 rate has increased to £14.67. The clerk is paid for 152 hours per year, which equates to £2191.84, and expenses of £84, which were both agreed, totalling £2313.84.

# BREATHING SPACES

OK for now but will need future work doing. The Lengthsman will be overseeing this area going forward.

# BANK BALANCE

The account balance at 31/4/22 was £9588.43. This amount includes the £4000 precept payment received.

# RISK ASSESSMENT

The risk assessment and asset register were reviewed and minor changes made.

**CHAIR:**

**DATE:** TIME - 0.5 hour